

Month	Task	TimeFrame
January	check out all equipment - repair as needed	early
January	get all Rifle equipment to Brigade	all sessions
January	identify Range commander for each session	all sessions
January	identify equipment needed for next year	each session
February	get participation ribbons from Fair Coordinator by last Air Rifle class	Mid-month
April	get equipment needed costs to Coordinator for buget	early
July	order equipment for next year	early