### Winnebago County 4-H Leaders’ Assoc. Minutes 09/16/14

**Title**
Winnebago County 4-H Leaders’ Assoc.

**Facilitator**
Joe Kuehnl

**Recorder**
Liz Rice Janzen

**Purpose**
Board of Directors Mtg

**Date**
Tuesday, Sept. 16, 2014

**Time**
7:00 p.m. - 9:00p.m.

**Location**
JPCC

### Meeting Members

<table>
<thead>
<tr>
<th>Meeting Members</th>
<th>Present</th>
<th>Absent</th>
<th>Position</th>
<th>Committees</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Stephany Beck</td>
<td>X</td>
<td></td>
<td>Executive Committee</td>
<td>Nominating</td>
</tr>
<tr>
<td>1 year term</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Jane Cowling</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1st term - 3rd yr</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Amy Jo Domke</td>
<td>X</td>
<td></td>
<td>Fair Board</td>
<td>Banquet</td>
</tr>
<tr>
<td>1st term - 1st yr</td>
<td></td>
<td></td>
<td></td>
<td>Foods</td>
</tr>
<tr>
<td>4. Brianna Domke</td>
<td>X</td>
<td></td>
<td></td>
<td>Nominating</td>
</tr>
<tr>
<td>1 year term</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Steve Eichman</td>
<td>X</td>
<td></td>
<td>Finance Committee 1</td>
<td>Financial Stability</td>
</tr>
<tr>
<td>2nd term - 1st yr</td>
<td></td>
<td></td>
<td>Breakfast at the Fair</td>
<td></td>
</tr>
<tr>
<td>6. Glenn Erickson</td>
<td>X</td>
<td></td>
<td>Executive Committee</td>
<td>Nominating</td>
</tr>
<tr>
<td>2nd term - 3rd yr</td>
<td></td>
<td></td>
<td></td>
<td>Basket Raffle</td>
</tr>
<tr>
<td>7. Samantha Erickson</td>
<td>X</td>
<td></td>
<td>Executive Committee</td>
<td>Basket Raffle</td>
</tr>
<tr>
<td>1st term - 2nd yr</td>
<td></td>
<td></td>
<td></td>
<td>Pizza</td>
</tr>
<tr>
<td>8. Nancy Irvine</td>
<td>X</td>
<td></td>
<td>Dipper</td>
<td></td>
</tr>
<tr>
<td>1st term - 2nd yr</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9. Liz Janzen</td>
<td>X</td>
<td></td>
<td>Secretary</td>
<td>Volunteerism</td>
</tr>
<tr>
<td>1st term - 3rd yr</td>
<td></td>
<td></td>
<td>Finance Committee 3</td>
<td>Financial Stability</td>
</tr>
<tr>
<td>10. Joe Kuehnl</td>
<td>X</td>
<td></td>
<td>President</td>
<td>Nominating</td>
</tr>
<tr>
<td>2nd term - 3rd yr</td>
<td></td>
<td></td>
<td>Executive Committee</td>
<td>Dipper</td>
</tr>
<tr>
<td>11. Mark Kunde</td>
<td>X</td>
<td></td>
<td>Vice-President</td>
<td>Financial Stability</td>
</tr>
<tr>
<td>1st term - 2nd yr</td>
<td></td>
<td></td>
<td>Finance Committee 2</td>
<td>Volunteerism</td>
</tr>
<tr>
<td>12. Kay Lettau</td>
<td>X</td>
<td></td>
<td>Alt. Executive Committee</td>
<td>Banquet</td>
</tr>
<tr>
<td>2nd term - 1st yr</td>
<td></td>
<td></td>
<td></td>
<td>Treasurer Search</td>
</tr>
<tr>
<td>13. Gerry Marks</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2nd term - 2nd yr</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>14. Isaiah Thede</td>
<td>X</td>
<td></td>
<td>Executive Committee</td>
<td>Nominating</td>
</tr>
<tr>
<td>1 year term</td>
<td></td>
<td></td>
<td></td>
<td>Dipper</td>
</tr>
</tbody>
</table>

**Ex-Officio Members**

1. Jill Petersen
   - 4-H Co-Treasurer
2. Leslie Reinke
   - 4-H Co-Treasurer
3. 

**Others May Be Present:**

1. Sarah Thompson
   - UW-Extension
2. Giddings
3. Linda Koon
4. Patsy Beck

### Action Taken

**Future Agenda Items**

<table>
<thead>
<tr>
<th>Action Taken</th>
<th>Future Agenda Items</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>
AGENDA

2014 4-H Goals:
1. Develop a partnership with UW-O Collegiate 4-H.
2. Review & clarify 4-H Leaders Association status in relationship for long-term financial stability.
3. Increase visibility of 4-H through social media; increase volunteerism.

1. Call to order - 7:05

2. Pledges

3. Secretary’s Report
   • Record reflect that list of nomination names were from 2013
   • Mark moved, seconded by Sam to accept as read – motion carried

4. Additional agenda items/ open forum
   • Banquet is on the 18th – before the October meeting
     o election for new officers will be at the October meeting
   • Cindy Giddings – representing the goat project
     o no goat pens at the fair – either use hog pens or have to borrow from another county
     o project would like to earn money or find money to purchase new goat pens
       ▪ can’t own property so solution is to do the fund raising to help fair board money to purchase pens for the goats
       • fair association will own the pens
       ▪ has met with the fair board and have gotten approval
       ▪ funds raised will be sent directly to the fair board
     o asking for approval from leader board to raise the $$
       ▪ looking to raise $12K for 40 pens
       ▪ fastest growing project at the fair
       ▪ motion by Nancy to go ahead, seconded by Kay
         • Jill - $$ can’t come through 4H, needs to go through Fair Association
         • motion carried

5. Treasures’ Report
   • Jill
     o presented reimbursement schedule – checks will be cut twice a month
     o shared sample of report that could be used going forward that are more user friendly
       ▪ please review and share feedback as to which prefer
     o transaction summary

NOTE: Deviation from the agenda may occur
o reason we can’t be billed separately for beverages is because of how the park
department contracts with the vendor and how it is set up – will only bill one
organization
o also not sure why the fair board is charging us $300 for use of the dipper since
the dipper was built by 4-H & Farm Bureau
o spent time with Laurie B going over books – PA is current and zeroed out.
Washington needs to net $1000 by the end of the year to zero it out.
  ▪ if have a shortfall families will make up the difference
o H&P has own charter & account
  ▪ given them $20K but withholding $2K until checks have cleared
o would like to see larger projects reconcile accounts with treasure on a regular
basis – ideally every 6 months

6. Finance Committee
   • See minutes
   • Discussion re: endowment fund
     o Glenn moved, seconded by Nancy to use $500 to establish an acorn fund. Look at
       using some of the memorial funds as a first resort – motion carried

7. Staff Updates
   • Matt- excused
   • Sarah Thompson
     o refer to attachment from Matt
     o hope to up to full staff soon with open positions filled

8. Enrollment
   • make sure enrolled

9. Record Books
   • reading the outstanding ones October 5th

10. Charters
    • Charters due end of October
    • board will fill out charter at October meeting

11. Foundation Update
    • waiting for return of documents from OACF – once received will set up acorn fund

12. Survey on 4-H fundraising
    • PP presented by Nancy with results – see attached
      o 62% do not sell pizza
      o 39% didn’t make pizzas
      o 72% worked at the Dipper
      o 30% do not participate in any fund raising
      o 50% participated in basket raffle
      o 54% willing to make cash donation
      o 63% do not participate in fund raising committee
      o 18% said they’d be willing to lead/be on a fund raising committee

NOTE: Deviation from the agenda may occur
NOTE: Deviation from the agenda may occur

- **board fund raising decisions**
  a. do we want a bunch of small fundraisers
  b. do we want to just sell or ask for donations which do not teach 4-H life skills
  c. how do we manage the ideas we received
     i. need to set up fund raising committee to review information
     ii. Nancy will look into whether there are opportunities to use Dipper for other than fair

13. Committees

- **Dipper**- refer to minutes
  o recommending buying blenders because of how well smoothies went over
  o would like decision by end of year
- **Breakfast at the Fair**
  o Linda $1,979.71 profit before talking with Jill
  o doesn’t include the donations that were made
  o 4 committee members have agreed to stay on
  o reminder from Mark that leaders board are to provide the labor for the breakfast
- **Banquet**
  o October 18th – board please bring a dessert
  o committee will review what needs help for
- **Pizza**
  o question about rebates and whether there should be a minimum for rebates
    a. recommendation of committee is to either eliminate or have a minimum of $10
    b. table until next meeting
  o will need a replacement for the co-chairs after this next sale – would be ideal if new chairs were involved in the November sale so they can understand the process
    a. Gerry will call rest of committee within next week to see if interested in being co-chairs before email blast goes out
    b. Matt will work with Pizza committee to get a meeting scheduled
- **Goat Committee**
  o see under open forum
- **Nominating Committee** – need to provide short paragraph
  o need 4 adults – Patsy Beck, Linda Koon, Jane Cowling, Jessie Pieper
  o youth – Ashlyn Numrich, Brianna Domke & Stephanie Beck,

14. Awards

- **Friend in 4-H** – Linda Koon/Kay will present
- **Friend of 4-H** – Larson Coop/ Joe will present
- **Alumni of the Year** – Jessie P & Jen Longworth/Steph will present
- **Volunteer of the Year** – Julie Bartels/Mark will present
- **Lifetime volunteer award** – Glenn E/Sam will present
- **Two Youth Leadership awards** - Stephanie B/Linda K will present & Josh Dean/Scott will present
• “I Dare You” Award – Matt’s in charge of this one

15. Fair Board Report
• successful year

16. Fall Forum (ALC/YLC)
• November 14th – leads into Hall of Fame banquet
• anyone can go – adults & youth
• Chula Vista is location

17. Hall of Fame Update
• Clarence made it in
• Judy did not

18. Adjournment  Glenn moved, Sam seconded. Motion carried. 9:30 adjourned

NOTE: Deviation from the agenda may occur