Winnebago County 4-H Leaders’ Assoc. Minutes 03/18/14

Title: Winnebago County 4-H Leaders’ Assoc.  
Facilitator: Joe Kuehnl  
Recorder: Liz Janzen

Date: Tuesday, March 18, 2014  
Time: 7:00 p.m. - 9:00 p.m.  
Location: JPCC

<table>
<thead>
<tr>
<th>Meeting Members</th>
<th>Present</th>
<th>Absent</th>
<th>Position</th>
<th>Committees</th>
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<tbody>
<tr>
<td>1. Stephany Beck</td>
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<td>Executive Committee</td>
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<td>2. Jane Cowling</td>
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<td>Banquet Nominating Foods</td>
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<td>3. Amy Jo Domke</td>
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<td>Fair Board</td>
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<td>4. Brianna Domke</td>
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<td>5. Steve Eichman</td>
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<td>Finance Committee 1</td>
<td>Financial Stability Breakfast at the Fair</td>
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<td>6. Glenn Erickson</td>
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<td>Nominating Basket Raffle Pizza Treasurer Search</td>
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<td>7. Samantha Erickson</td>
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<td>8. Nancy Irvine</td>
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<td>9. Liz Janzen</td>
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<td>Secretary Finance Committee 3</td>
<td>Volunteerism Financial Stability Nominating Dipper Treasurer Search</td>
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<td>10. Joe Kuehnl</td>
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<td>President Executive Committee</td>
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<td>11. Mark Kunde</td>
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<td>Vice-President Finance Committee 2 Executive Committee</td>
<td>Financial Stability Volunteerism Banquet Treasurer Search</td>
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<td>12. Kay Lettau</td>
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<td>Alt. Executive Committee</td>
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<td>13. Gerry Marks</td>
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<td>14. Isaiah Thede</td>
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Ex-Officio Members
1. Barb Barker x Interim 4-H Youth Development Educator
2. Scott Richter x Interim Treasurer
3. 

Others May Be Present:
1. Chris Kniep x Family Living Educator and Department Head
2. Leonard Polzin Youth and Science Educator
3. Jill Petersen x
4. Linda Kuhn

Action Taken

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<th>Future Agenda Items</th>
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AGENDA

2014 4-H Goals:
1. Develop a partnership with UW-O Collegiate 4-H.
2. Review & clarify 4-H Leaders Association status in relationship for long-term financial stability.
3. Increase visibility of 4-H through social media; increase volunteerism.

1. Call to order - 7:01

2. Pledges

3. Secretary’s Report – Glenn moved, Mark 2nd to approve. Motion passed

4. Additional agenda items/ open forum
   • no items to discuss

5. Treasurer’s report and financial statements
   • Per Scott – nothing to add since report was run
   • question about donation at banquet of $167.26 has been accounted for and will be deposited
   • Scott needs to verify that $50 for pizza party was cut and report back to Kay
   • report will be filed for audit

6. Staff updates
   • Jill – nothing new to report

7. Listening Session - Chris
   • last night was first night to discuss and update position description
   • purpose was to gather information about the position from members and leaders
   • goal is what do we want 4-H program to look like in the future – used a series of prepared questions
   • focus last night was on the program and not on a person
   • 20 people were present – only 1 youth so would be nice to have had more present

8. Visioning Session
   • Monday the 24th is the visioning session; 5:30
   • Stephanie has been invited as a youth along with 3 other youth
   • 30 other people have been invited (at least 4 will be youth) – Gerald Caruthers, regional director will be present along with a couple of other representative from the state 4-H
     • not everyone is affiliated with 4-H but have association with 4-H – cross section of other organizations that work w/4-H programs, including Lighted School House, FFA & Boys & Girls Club

NOTE: Deviation from the agenda may occur
• identifying needs which will become a part of the job description
• Joe K, Kay L, Jane C and Steve E
• Chris explained timeline - goal is to have someone on board by August
  o at this point Barb is planning to stay through May

9. Treasurer Search
• Kay – 2 people have volunteered for position
  o Jill Petersen and Leslie Reinke – they will meet on April 3rd to talk about how to divvy up responsibilities
  o Leslie will be at finance/treasurer search meeting on the 8th
  o At April board meeting will be officially presented for appointment
    ▪ would recommend that they come back at annual meeting to be reappointed again

10. Fundraising Committee Updates
• Pizza – Scott plans to have committee meeting before next board meeting
  o overall went well
  o 3033 pizza made by Scott’s count – Jerry had 3123
  o committee made crust change based on information received after the fall sale – will continue to monitor comments
    ▪ raised edge only – crust thickness is still the same as always
    ▪ raised edge helps with quality control and simplifies process
    ▪ need to make sure people know about any changes so that people are aware
• Dipper – refer to Scott’s report for update
  o Scott and Joe will coordinate a meeting
• Breakfast at the Fair – per Joe BATF will take place
• Basket raffle – no update

11. Finance Committee
• Scott just got list yesterday afternoon so will be sending out budget request to projects
• Kay – question about why finance committee meeting in February was concerned about educational component of interstate and it seemed as if making policy
  o Mark – not policy, part of discussion about all projects need to have educational component
  o Committee is really trying to establish guidelines for how trips, camps, etc. are funded
  o Gerry had information re:past practices from many years ago which he gave to Kay – Kay was asked to share that information with Barb since she has been unable to find any information

12. County 4-H Activity Update
• Winter Leadership Camp
  o 60 kids there, 4 from Winnebago County – kids in attendance compared it to fair week
  o Lot about communication and leadership skill
• Teen Winter Camp
  o Night hike, outdoor survival, cross country skiing – “summer camp in the winter”
  o Goal setting sessions

NOTE: Deviation from the agenda may occur
o Coverage by Winneconne News
o Joe would like to see recruitment for this to start earlier since it was pretty costly for the # of youth attended - @ $161 per person
  ▪ got charged for 20 youth even though only 9 youth attended w/3 adults

• Summer Camp
• Fun Day
  o tentatively scheduled for May – Leonard and Barb are working on this & will have in May/June News & Views
  o looking at site in Neenah/Menasha
• Banquet
  o October 18th at Winneconne High School
• Ambassador Bowling – March 28th, Winneconne Lanes

13. Scholarship Applications- Volunteers to review them
   • Applications are in – Mark will follow up with Barb to see how many volunteers will be needed

14. Key Award interviews held on Sunday
   • 4 individuals

15. Fair Board Report - Brianna
   • bringing bill board contest back
   • selling fair shirts for clubs to purchase – clubs will make $1 off of every shirt sold
   • raffle tickets will be $20
   • sponsorship (trophies) letters will be sent out
   • March 27th – Isaiah will attend

16. Hall of Fame Nominations – Kay will take the lead in submitting application to state
   • Clarence Westfahl
   • Judie Gruszynske

17. 100 Years of 4-H- Trip to Madison
   • Isaiah, Stephanie & Jill going tomorrow
   • will be meeting with local assemblymen/woman

18. Discussion about possibility of moving meetings back to homes – Joe will talk with Barb about the possibility of doing that
   • want to look at ways to re-energize the board and develop sense of unity

19. Constitution/ Bylaws Reading – table until next meeting

20. Next board meeting

21. Roll Call

22. Adjourn – Glenn and Sam, approved. Meeting adjourned 8:50

NOTE: Deviation from the agenda may occur