### Winnebago County 4-H Leaders' Assoc. Minutes 02/18/14

**Title:** Board of Directors Mtg  
**Facilitator:** Joe Kuehn  
**Recorder:** Liz Rice Janzen  
**Date:** Tuesday, February 18, 2014  
**Time:** 7:00 p.m.-9:00 p.m.  
**Location:** JPCC

<table>
<thead>
<tr>
<th>Meeting Members</th>
<th>Present</th>
<th>Absent</th>
<th>Position</th>
<th>Committees</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Stephany Beck</td>
<td>X</td>
<td></td>
<td>Executive Committee</td>
<td>Nominating</td>
</tr>
<tr>
<td>1 year term</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Jane Cowling</td>
<td>X</td>
<td></td>
<td></td>
<td>Banquet</td>
</tr>
<tr>
<td>1st term - 3rd yr</td>
<td></td>
<td></td>
<td></td>
<td>Nominating</td>
</tr>
<tr>
<td>3. Amy Jo Domke</td>
<td>X</td>
<td></td>
<td></td>
<td>Banquet</td>
</tr>
<tr>
<td>1st term - 1st yr</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Brianna Domke</td>
<td>X</td>
<td></td>
<td></td>
<td>Nominating</td>
</tr>
<tr>
<td>1 year term</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Steve Eichman</td>
<td>X</td>
<td></td>
<td>Finance Committee 1</td>
<td>Financial Stability</td>
</tr>
<tr>
<td>2nd term - 1st yr</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6. Glenn Erickson</td>
<td>X</td>
<td></td>
<td>Executive Committee</td>
<td>Nominating</td>
</tr>
<tr>
<td>2nd term - 3rd yr</td>
<td></td>
<td></td>
<td></td>
<td>Basket Raffle</td>
</tr>
<tr>
<td>7. Samantha Erickson</td>
<td>X</td>
<td></td>
<td>Executive Committee</td>
<td>Basket Raffle</td>
</tr>
<tr>
<td>1st term - 2nd yr</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8. Nancy Irvine</td>
<td>X</td>
<td></td>
<td>Secretary</td>
<td>Volunteerism</td>
</tr>
<tr>
<td>1st term - 2nd yr</td>
<td></td>
<td></td>
<td>Finance Committee 3</td>
<td>Financial Stability</td>
</tr>
<tr>
<td>9. Liz Janzen</td>
<td>X</td>
<td></td>
<td>President</td>
<td>Nominating</td>
</tr>
<tr>
<td>1st term - 3rd yr</td>
<td></td>
<td></td>
<td>Executive Committee</td>
<td>Financial Stability</td>
</tr>
<tr>
<td>10. Joe Kuehn</td>
<td>X</td>
<td></td>
<td>Vice-President</td>
<td>Volunteerism</td>
</tr>
<tr>
<td>2nd term - 3rd yr</td>
<td></td>
<td></td>
<td>Finance Committee 2</td>
<td>Banquet</td>
</tr>
<tr>
<td>11. Mark Kunde</td>
<td>X</td>
<td></td>
<td>Executive Committee</td>
<td></td>
</tr>
<tr>
<td>1st term - 2nd yr</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12. Kay Lettau</td>
<td>X</td>
<td></td>
<td>Alt. Executive Committee</td>
<td>Volunteerism</td>
</tr>
<tr>
<td>2nd term - 1st yr</td>
<td></td>
<td></td>
<td></td>
<td>Banquet</td>
</tr>
<tr>
<td>13. Gerry Marks</td>
<td>X</td>
<td></td>
<td>Executive Committee</td>
<td></td>
</tr>
<tr>
<td>2nd term - 2nd yr</td>
<td></td>
<td></td>
<td></td>
<td>Nominating</td>
</tr>
<tr>
<td>14. Isaiah Thede</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 year term</td>
<td></td>
<td></td>
<td>Executive Committee</td>
<td></td>
</tr>
</tbody>
</table>

**Ex-Officio Members**

1. Scott Richter X Treasurer
2. 4-H Youth Development Educator
3.  

**Others May Be Present:**

1. Leonard Polzin Youth and Science Educator
2. Barb Barker X 4-H Interim
3. Chris Kniep Family Living Educator and Department Head
4. Mr. Beck X
5. Jill Peterson X State Adult Leader Council

### Action Taken

### Future Agenda Items
AGENDA

2014 4-H Goals:
1. Develop a partnership with UW-O Collegiate 4-H.
2. Review & clarify 4-H Leaders Association status in relationship for long-term financial stability.
3. Increase visibility of 4-H through social media; increase volunteerism.

1. Call to order 7:02
2. Pledges
3. Secretaries Report
   • Motion by Joe and 2nd by Mark to approve. Carrie
4. Additional agenda items/ open forum
   • Collegiate 4H – Kay & Joe
     o Interest in doing things where in contact with youth.
       ▪ Pizza making, award/trip interviews
     o Suggestion of checking into other organizations such as the school of education – opportunity for 4H youth to interact with older youth who could be good examples
     o Amy Jo – looks at group to be involved with leadership training
     o Have contact for next year – starting to wind down for the year – summer time is not a good time to utilize them
   • Glenn – eliminating pig weight-ins because of virus specific to hogs
     o Barb – not sure what impact it will have on fair
   • Mark – religious beliefs w/pledges.
     o Can’t include any religious sayings with pledges
   • Mark – question to Barb. What is considered a 4H club in the county?
     o Barb – currently have club that doesn’t have a member but believes it has disbanded since families are still enrolled.
     ▪ Those families need to be contacted and told they have the opportunity to move to a different club
     o All other clubs meet the criteria for being a club
   • Nancy – at earlier meeting Chris brought up the use of tablets for judging in Fond du Lac
     o Part of Showworks – Nancy volunteered to look into that. She will contact Cindy Angle to get additional information
   • Nancy would like to see a brainstorming meeting to develop a strategy
     o Barb has that on her list – thinks it would be a good opportunity to wait until new person is on board to get a handle
     o Nancy – thinks board has a lot of passion and wants to see how to bring it all together
     o She and Barb will get together to come up with a time to start discussion
     o Mark – talked about the times in the past where board had done this to develop a mission and vision for the direction.
   • Jane – concern over running out of ribbons
     o Amy Jo – ribbons were ordered in time but company didn’t provide. She’s working on it now so should be taken care of this year
   • Kay – Banquet committee.
     o Need a brief meeting – need to come up with date and place

NOTE: Deviation from the agenda may occur
Stephanie Beck took over leading meeting

5. Treasurer’s report and financial statements
   • No nothing new to report other than what was on the report he sent
   • Scott and Mark will get together to address banquet deposit since has yet to show up

6. Staff updates
   A. Barb Barker
      I. Timeline for new agent
      II. March 10 visioning representatives
   B. Chris Kniep
   C. Jill Petersen- State Adult Leader Council (started 3 year term in November)
      I. 12 members. Purpose is to bring ideas up and down from both county and state level.
      II. Focus on youth and adult partnership – transition from adult to youth and stronger voice. Getting them engaged in discussions
      III. Active and engaged voice of youth in leadership

7. Treasurer search
   • Presented updated job description draft – recommendation of committee to approve
   • Mark – need to consider purchasing a new printer based on age of current printer
   • Nancy – confirmed this is volunteer position
   • Motion to accept draft – Glenn moved and Nancy 2nd. Carried
   • Committee will move forward with looking for new treasurer – please share and ask people we know of who would be interested
   • Scott looking at May 1 as time he will be done
     o If don’t have someone at time could appoint someone on the board to fill position

8. Fundraising committee updates
   A. Pizza - Scott
      I. Pizza count night is next Monday (2/24th)
      II. Barb has info on volunteer posting process from UWO
         1. Barb will contact chairs of committee once has approval to see what is needed as far as help
      III. Joe – hit it pretty hard at all county meeting to encourage selling and volunteering
   B. Dipper
      I. Recommendation of Dipper Committee Report
         1. Follow up from earlier board meeting
         2. Requested information will be presented to the board and action will be taken at the next board meeting
         3. Wants to compare apples to apples to make sure we have data from both committees
      II. Key is efficiency issue from transition between BATF and Dipper taking over
      III. Mark – spoke about committees making recommendations to the board and then letting board make the decision about how to proceed
      IV. Amy Jo & Barb – needed a bit more history
         1. Over time, because of health issues, BATF has been moved to the Dipper
         2. Mark – what are the purposed and objectives of each
         3. Amy Jo – not really sure what the issue is. Scott talked about the challenges presented to Dipper as make change over between the two menus
            a. Nancy – what is the best approach so we can make this a smoother approach
      V. Isaiah – is it possible to get another tent and run
      VI. Barb – review of

NOTE: Deviation from the agenda may occur
1. Financial piece and goals/objectives of each
2. History
3. Resources – best use of volunteer time
4. Suppliers – Beck’s may be only one but would want to make sure aren’t any others
5. How to blend menus
6. State of fair on Saturday – who’s coming in at that time

C. Basket Raffle – nothing new
   I. Talked about at the all county meeting
   II. Jill is in charge and working on more baskets
   III. Mark – other counties designate basket raffle $$ to go toward endowment
       1. Way to build outside support for endowed fund
       2. Currently the $$ goes to general fund
       3. Need to determine where the funds to cover expenses for the raffle will come from

D. Breakfast at the Fair
   I. Joe and Steve – met last week and will be going forward as had in the past
   II. Nancy – sheet handed out which has the complete breakdown
   III. Ad for BATF will go to print pretty soon for the fair
   IV. Two committees will meet before the next board meeting and come back with report to rest of board

9. Financial Endowment
   I. Working with Kandi O’Neill to get around roadblocks
   II. Steve and Barb working on that – will schedule time to discuss

10. County 4-H activity update
    A. Enrollment –
       I. approaching 500 for current year
          1. 494 - youth
          2. 174 – adult leaders
          3. 78 youth leaders
       II. 586-638 enrollment in 2010 & 2011
       III. Michelle following up with incomplete enrollments
       IV. All neighboring counties also experiencing a decrease in enrollment with computer
    B. Speech/ demonstration contests – opportunities are out there and will be shared
    C. Dodge ball
    D. Winter Leadership Camp
    E. Teen Winter Camp
    F. Interviews for older youth opportunities- March 16th
       I. Interviewing for Key Award – has volunteers lined up to interview
    G. Trips
       I. Barb – 14 youth going on trips. Board recommendation is that board will provide funding for 13 youth
          1. Not invoiced anyone yet since need to know how much $$ is available and at what level
          2. $18,450 in budget for total cost of trips
             a. We would receive about $9,200 back from participants
       II. Barb thinks will cost about $6,000 to cover the cost of all 14 participants - asking to go over budget to cover 1 more person. Motion approved
    H. Other

11. Summer Camp – Application posted. Consolidated positions – no separate photographer or evening activities July 20 -23 at Upham Woods. Brown County will not join us, but want to co-advertise. Brown County would like to have a few openings for the Adventure Outpost. Kay would recommended if Brown County has attendees they have an adult.

NOTE: Deviation from the agenda may occur
Pasted motion that we would co-advertise with Brown County. We also pasted the motion that we would fund 50% of one camp cost not to exceed the 50% cost of the amount of Upham Woods. Reminder that hardship scholarships are available.

12. Fair Board Report – Next meeting Feb 27.

13. Hall of Fame nominations – can submit 2, with one as a priority. Suggested names:

- Shirley Radloff
- Judie Gruszynske
- Clarence Westfahl
- Art and Jean Merry
- Jim Barthel
- Nancy Zieman
- Ethel Cowling
- Madeline Roycraft
- Russ Abhold
- Lila Overton
- Carol Kaufmann

14. 100 Years of 4-H – quilt club with photos of 4-H – Carol Kaufman.

15. Constitution/ Bylaws reading

16. All-County Meeting comments – requirements of youth for being in 4H no consistency.- state will discuss in April

17. Next board meeting

18. Roll Call

19. Barb – replacement 4H agent - Mar 17 listening session 6:30 for and visioning session on March 24 5:30. Will look at needs and opportunities of youth in this community. What is the unique contribution that 4H brings. Will need to decide for the next board meeting who will attend.

   A. Greatest benefits to a 4H member
   B. What learning experiences does 4H provide
   C. 4H experience unique to youth development opportunities in Winnebago County

20. Adjourn – Meeting adjourned 9:40 by Gerry, seconded by Nancy

NOTE: Deviation from the agenda may occur