### Minutes 08/19/14

**Title**: Winnebago County 4-H Leaders’ Assoc.

**Facilitator**: Joe Kuehnl

**Recorder**: Liz Rice Janzen

**Date**: Tuesday, August 19, 2014

**Time**: 7:00 p.m. - 9:00 p.m.

**Location**: JPCC

### Meeting Members

<table>
<thead>
<tr>
<th>No.</th>
<th>Name</th>
<th>Position</th>
<th>Committees</th>
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<tbody>
<tr>
<td>1.</td>
<td>Stephany Beck</td>
<td>Executive Committee</td>
<td>Nominating</td>
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<td>1 year term</td>
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<td>2.</td>
<td>Jane Cowling</td>
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<td>Banquet Nominating Foods</td>
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<td>1st term - 3rd yr</td>
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<td>3.</td>
<td>Amy Jo Domke</td>
<td>Fair Board</td>
<td>Banquet</td>
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<td>1st term - 1st yr</td>
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<td>4.</td>
<td>Brianna Domke</td>
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<td>5.</td>
<td>Steve Eichman</td>
<td>Finance Committee 1</td>
<td>Financial Stability Breakfast at the Fair</td>
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<td>2nd term - 1st yr</td>
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<td>6.</td>
<td>Glenn Erickson</td>
<td>Executive Committee</td>
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<td></td>
<td>2nd term - 3rd yr</td>
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<td>Nominating Basket Raffle Pizza</td>
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<td>Treasurer Search</td>
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<td>7.</td>
<td>Samantha Erickson</td>
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<td>Basket Raffle Pizza</td>
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<td>1st term - 2nd yr</td>
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<td>8.</td>
<td>Nancy Irvine</td>
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<td>Dipper</td>
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<td>9.</td>
<td>Liz Janzen</td>
<td>Secretary Finance Committee 3</td>
<td>Volunteerism Financial Stability Nominating Dipper Treasurer Search</td>
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<td>1st term - 3rd yr</td>
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<td>10.</td>
<td>Joe Kuehnl</td>
<td>President Executive Committee</td>
<td>Financial Stability Nominating Breakfast at the Fair</td>
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<td>2nd term - 3rd yr</td>
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<td>11.</td>
<td>Mark Kunde</td>
<td>Vice-President Finance Committee 2 Executive Committee</td>
<td>Financial Stability Volunteerism Banquet Treasurer Search</td>
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<td>1st term - 2nd yr</td>
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<td>12.</td>
<td>Kay Lettau</td>
<td>Alt. Executive Committee</td>
<td>Volunteerism Banquet Treasurer Search</td>
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<td>2nd term - 1st yr</td>
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<td>13.</td>
<td>Gerry Marks</td>
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<td>Banquet Pizza</td>
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<td>14.</td>
<td>Isaiah Thede</td>
<td>Executive Committee</td>
<td>Nominating Dipper</td>
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### Ex-Officio Members

1. Jill Petersen          4-H Co-Treasurer
2. Leslie Reinke          4-H Co-Treasurer
3. 

### Others May Be Present:

1. Chris Kniep            Family Living Educator and Department Head
2. Leonard Polzin         Youth and Science Educator
3. Sarah Thompson         UW-Extension
4. Laurie Behm            - guest

### Action Taken

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### Future Agenda Items

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AGENDA

2014 4-H Goals:
1. Develop a partnership with UW-O Collegiate 4-H.
2. Review & clarify 4-H Leaders Association status in relationship for long-term financial stability.
3. Increase visibility of 4-H through social media; increase volunteerism.

1. Call to Order
   7:02

2. Pledges

3. Secretary’s Report
   • Glenn moved, Mark 2\textsuperscript{nd} to approve a presented. Motion carried

4. Additional agenda items/ open forum

5. Treasurers’ Report
   • Draft of yearend report provided by Jill
   • horse & pony have own charter & have opened their own account – need to reconcile project records
   • waiting for some camp bills to come in, including Upham Wood’s bill
     o still waiting for individual bills coming in
   • will present to All County meeting next week
   • has about $3000 in outstanding checks from as long ago as 2012
     o rebate checks, tack sale, $500 to Larson Coop
   • Two important process changes which will be shared at all county meeting & in news & views
     o Moolah reports need to be signed and be sure to attach original receipts
        won’t accept scanned & emailed ones
     o when you have $ that needs to be deposited in account it needs to be brought to the treasurer as it came to you
        cannot funnel money through your personal account – it’s a transparency issue

6. Staff Updates
   • Matt Welter is new agent – strong background in volunteer recruitment
     i. not familiar with 4-H – Jean Berger will be his mentor
     ii. will be at all county meeting
   • Leonard is leaving for Michigan State as a grad assistant
     i. got approval to refill position
     1. title change to 4-H Youth & Science Educator

7. Finance Committee
   • Didn’t meet in August

NOTE: Deviation from the agenda may occur
• need to look at how to handle those checks that haven’t been cashed since 2012

8. Scholarship Committee
• Report from Nancy
  o Stevenson and Judith G - $500
  o this year gave out 4 additional $500
  o in future will keep Stevenson & Judith and then recommending 2 board scholarships which would each total $500 ($2,000 total)
    ▪ if our funds allow in the future Kay would like to increase leader scholarship back to 4
    ▪ motion – Nancy moved & Mark 2nd to go with -2 $500 board scholarships starting in 2015- motion carried
      • Stevenson’s interested in adding to their amount but need that total amount for Mark to share with - $1,940
    ▪ will be paid out after completed semester
  o changed some of the language including that it was the recipient’s responsibility to notify of grades, etc

9. Foundation update
• Mark spoke with Karlene Grabner from the foundation – she will come in and talk to committee whenever we’re ready
  o once have the meeting and signature can go forward with establishing an acorn account in the amount of $100

10. Interstate Draft
• Motion by Mark to accept updated interstate exchange youth and parent guidelines. 2nd by Steve. Motion carried

11. County Fair summary
• Basket Raffle – cleared over $3000
  i. next year will address better staffing especially for coverage early in the week
• Breakfast at the Fair – per Joe went pretty well
  i. 297 customers
  ii. Donations of $300 from Larson Coop and $150 from ADM
     1. other in-kind donations as well
• Dipper – sales up 3.6% ($600)
  i. ran out of some food – committee will meet to talk about planning for next year
  ii. Nancy thinks there’s opportunities to divide some of the training opportunities & get appropriate coverage of workers
     1. how can jobs be split up so it doesn’t full on just 2 people
  iii. Steve – lost sales on at least one occasion when there was an iPad problem
     iv. Glenn- need to have dress code
• Awards Program - went well; good to have it inside
• Other – needs to be some consistency between fair board, 4-H board and meat animal sale board
  i. suggestion to get all the parties together for a review of how things were done

NOTE: Deviation from the agenda may occur
ii. one of Steve’s judges’ got her car keyed – would like it mentioned at all county meeting

12. Pizza making and selling
   - asking committee to make recommendation about rebate checks and how to handle
   - a new form will be used this year to get more information
   - committee will be meeting shortly – need to get sale info out to clubs

13. Banquet- October 18
   - Newsletter information
   - Awards – make sure clubs are aware of the awards & nomination process
   - Meal
   - Elections
     i. will include bylaw change proposal
   - Nominations for Board Members
   - Nominations for: Volunteer of the Year (2013-Sarah Walsh), Alumni of the Year (2013-Lindsay Diamond), Friend in 4-H Award (2013-Amy Jo Domke), Friend of 4-H Award, (2013-Sarah Thompson), Lifetime Volunteer Award (2013-Gerry Marks), Youth Leadership Award (2013 -Brianna Domke and Isaiah Thede), Danforth “I Dare You” Award” (2013- Allison Erck and Joey Messer)

14. Fair Board Report
   - winners of bill board contest will be in news & views

15. All County Meeting- August 26- Agenda Items
   - include award nominations
   - remaining awards

16. Board Meeting- September 16- Agenda Items

17. Adjourn Motion made by Glenn 2nd by Liz  Motion carried 9:13

NOTE: Deviation from the agenda may occur