WINNEBAGO COUNTY
HORSE AND PONY
HANDBOOK
2014-2015

PROJECT MEMBER NAME ________________________________
Parent Contact (email, phone & address)__________________________

CLUB NAME ________________________________________
Winnebago County 4-H Horse and Pony Project

Project Guidelines

Purpose: The purpose of the Winnebago County 4-H Horse and Pony Project shall be to provide education in horse project areas, to promote 4-H activities and provide fellowship to its members.

Expectations:
- All members are expected to treat other members, leaders and their animals with proper respect and consideration.
- All members are responsible for knowing and following the rules and regulations as set forth here and in the Fair book.
- Active participation in county wide educational opportunities and fund raising events is encouraged!
- An adult (parent, relative, club or project leader) will accompany youth members younger than 12 to horse project activities.
- Agree to accept the expectations and other requirements as stated in this booklet.

Requirements to show at the Winnebago County Fair
To show your horse at the Winnebago County Fair, you must meet the following requirements. In addition to these requirements, your individual clubs may have expectations to fulfill.

1. **Attend two monthly County Horse Project Planning meetings.** These are held the fourth Monday, 7pm at the James P. Coughlin Center, 625 E. County Road Y, Oshkosh WI. We do not meet in August or December. Please like us on Facebook (Winnebago County Horse and Pony Project) monthly project meetings or 4-H News and Views newsletter for any schedule changes.

2. **Attend two Educational Opportunities sponsored by Winnebago County 4-H Horse and Pony Project.** There will be offerings throughout the year. You can find out about these by coming to the monthly project meetings, Facebook and the 4-H News and Views newsletter. Always sign in at each event to get credit. As a second option, youth may attend a non-4H educational event and submit it as an educational opportunity. The youth must write a short essay and present it at the next monthly meeting they attend but no later than July each year. In addition, a youth member may be reimbursed up to $50 per year for cost of the non-4H educational event. Please hand in essay and receipt with the Educational Reimbursement Form provided in this booklet. Please be careful! There are many educational events that take place in our county that are not 4-H sponsored. Know the difference! 4-H sponsored educational opportunities will be communicated at monthly meetings, Facebook and the 4-H News and Views newsletter.

3. Complete the **Fair Requirement Checklist** in this booklet. Youth must hand this in on **Monday, June 25, 2015**. Youth may bring these to the project monthly meeting or to the extension office. Turning the checklist in late may lead to consequences. If you have requirements that will be fulfilled by the end of July but not by the June deadline please record them in the area on the checklist labeled “To be done”. The Requirement Committee will check that these indeed are completed before fair. Failure to complete requirements will have consequences.
Winnebago County 4-H Horse and Pony Project

4. Complete Horse and Pony Project Yearly Accomplishment sheet and turn in on Monday, September 25, 2015. Work on this throughout the year!

5. Support your project by helping with fund-raising activities. Each member is required to work a minimum of six hours, two of the six may be by a responsible adult. Children under 12 must be accompanied by a responsible adult. There is a sign in sheet at every event and it is your responsibility to sign in to get hours credited for your time. Family involvement is encouraged. To make sure our events are fully staffed, youth may only volunteer at the Tack Sale a maximum of 4 hours. This includes the 2 hours by a responsible adult. Dates and times for these volunteer hours are communicated at monthly meetings, Facebook and 4-H News and Views newsletter.

6. Complete and submit a Fair Horse Show Declaration form by Monday, June 25, 2015. This form details the horse or pony that you plan to exhibit at the Winnebago County Fair. It is acceptable to submit two declaration forms but you may only bring one horse/pony.

How do members stay in the know?

Come to Monthly Meetings, 4th Monday of the Month except August and December
Follow us on Facebook, Winnebago County County Horse and Pony Project
Read the Winnebago County News and Views newsletter that is published every other month.

Project related activities available through 4-H

Clothes Horse
This project is entered through your local club. Members sew items for the rider or horse and exhibit them at fair and other educational events. The items can also be exhibited at District and State events.

Demonstrations/Speeches/Interpretive Reading
Following State guidelines, you may compete in the County, District, and State events using horse related topics. Top participants at the State level will qualify for Regional and National opportunities.

Drawing/Painting
This project is entered through the Horse and Pony Project. Following State guidelines, members create horse related works of art that may be exhibited at fair and other events.
Winnebago County 4-H Horse and Pony Project

**Hippology**
This is a timed event testing your knowledge of many horse related topics. Some examples would be breeds, colors, markings, tack, anatomy, feed, etc. Competition is held at District and State events. Top participants at the State level will qualify for Regional and National completion. Hippology is judged by teams and individuals.

**Horse Bowl**
Members study and learn about horses and related items. Meetings are held regularly to study and practice. State wide competition is held in May and top teams are eligible to compete at Regional and National levels.

**Horse judging**
Competition can be a team or as an individual event. Halter and riding classes of four horses are judged for conformation and performance. Scores are determined by comparing your placing against those of a judge. Anyone can compete at District and State events. Top participants at the State level will qualify for Regional and National competition.

**Horse Photography**
Following State guidelines, you may compete at countywide and State events. Show off your ability with a camera and equine model!

**Model Horse**
Participants buy or build a horse model and compete against other participants in Halter, Showmanship and Action classed. Shows are held at County, District and State events

**Posters**
Posters can be entered at fair through the Horse and Pony Project following State guidelines. Posters featuring horse related information may also be entered at District and State events.

**Woodworking**
Enter this through the Horse and Pony Project too. Members demonstrate their ability to make articles from wood. These items should be horse related and may be exhibited at County, District and State events.

**Meeting attendance incentive!!**

Attending more than the required two meetings will make you eligible for a drawing to receive a $10 show credit (no cash value) to be used at the May or July 4H horse show. Your name will be entered for each meeting you attend after the required two. The drawing will take place at the May Horse and Pony project meeting. Three names will be picked. (Youth Board members will only be eligible to be entered one time.) The registration desk at each 4H show will have the list. The winners will also be posted on our Facebook page.
Important Note from the Winnebago County Fair Board, Horse and Pony Fair Superintendent

If any youth project member wishes to participate in the Rodeo that takes place at the Winnebago County Fair, the youth project member must request prior approval from the Horse and Pony Fair Superintendent and the Fair Board. The youth project member is only allowed to use their declared horse if they participate in the rodeo. At fair no one but the youth project member is allowed to ride their declared horse. Failure to abide by this rule will result in a severe consequence determined be the Fair Board.

Important information for all Horse and Pony Project members

Wisconsin 4-H Youth Development Policies has the following Program Safety Equipment Regulations:

1. Adults and youth participating in all high risk programs, including horses, must wear protective clothing, head and foot gear. Minimum requirements are:
   - Protective head gear (SEI approved for specific activity) which properly fits.
   - Shoes or boots which provide protection from the hazards of said program
   - Clothing appropriate for the activity that protects the participants from the elements surrounding the event. The policy means that all 4-H members and leaders (adult and youth) participating in the mentioned projects and/or activities need to use protective or safety equipment while participating. SEI approved safety helmets need to be worn while mounted or driving a horse.

2. If a 4-H club is listed as a sponsor or co-sponsor of an activity which includes the horse and pony project: grade exhibit policies (youth must be in 3rd grade) and the helmet and safety equipment requirements apply for all participants. This includes all adults as they need to be positive role models.

3. To exhibit animals at any public event as a 4-H member, youth must be in at least 3rd grade during the current 4-H year.
Coggins Test

You must have an original current calendar year, **negative Coggins test** for your horse with you at all clinics, shows and open rides. **You must also bring a copy** of this test to leave with the people who are in charge of the event.

Equine infectious anemia (EIA) is an infectious viral disease that attacks horses and other equidae. The Coggins test is a blood test to determine whether the horse’s blood contains EIA antibodies. Most events in the State of Wisconsin now require a negative Coggins Test before your horse can participate.

**Premise ID Rules and You**

If you are planning on bringing a horse to the fair, you will be required to provide a **Premise Registration Number** from the premise the horse came from. The Winnebago County Fair Association is requiring this number. This is part of the WI Premises Registration Act which requires anyone who keeps houses or co-mingles livestock to register their premises effective November 1, 2005.

If your horse is kept at your property, your parents/guardians should have applied for and received a premise number. If your horse is housed elsewhere, the premise owner should have applied and received a premise number.

A “premises” includes farms and hobby farms and any other location where livestock is kept. There is no charge for premises registration.

**There are four ways to register premises:**

1. Go to [www.wild.org](http://www.wild.org) and click on the link for WLIC Premises Registration
2. Call WLIC at 1-888-808-1910 to request a registration form.
3. With your permission, a WLIC Agent may register on your behalf. For a list of WLIC Agents, visit [www.wild.org](http://www.wild.org)
4. Visit your county Farm Service Agency (FSA) office to pick up information and a premises registration form or use as FSA computer to register.

**Explanation of Show Classes**

**Halter Class**
Horses and ponies are to be led with proper equipment for English or Western attire. Judging will be on the conformation and condition of the horse. The horse, not the exhibitor is being judged. The ringmaster will give you pattern directions for showing.

**Showmanship**
Horse and ponies are led with a halter and lead or bridle whichever is appropriate to their breed. Judging will be on the ability of the exhibitor to show their horse and the grooming and training of the horse. Emphasis is on the exhibitor and what the exhibitor has accomplished. The judge may ask the individual exhibitor a question regarding anatomy of the horse, etc.
Winnebago County 4-H Horse and Pony Project

**English Equitation**
Judging is based on the rider. Horses will walk, trot, or appropriate other gait and canter both ways of the arena. Riders may be requested to dismount and remount, to start at either lead at a canter or for any other reasonable test of their horsemanship skill. Exhibitors may be asked questions pertaining to the horse and equipment. The horse may be shown either Saddleseat or Hunt seat with the appropriate attire and equipment for either, but no combination of the two.

**English pleasure**
The class routine is the same as English Horsemanship but judging will be based on the performance and manners of the horse.

**Trail Class**
The horse will be judged on manners, response to the rider, and attitude. Horse and rider will be expected to negotiate several obstacles meant to represent obstacles encountered on a trail. Class may be ridden in English or Western tack and attire, but not a combination of both.

**Stockseat or Western Horsemanship**
Judging is based on the rider. Horses will walk, trot, jog or appropriate other gait and lope both ways of the ring and back willingly. Riders may be requested to dismount and remount, to start on either lead at the lope and to execute other tasks to demonstrate control. Exhibitors may be asked questions pertaining to tack or the horse. Judging will be based on the performance of the rider and their horsemanship abilities. Western attire and tack are required.

**Stockseat or Western Pleasure**
Class routine is the same as for Stockseat Horsemanship. Judging will be on the performance of the horse and his manners.

**Gymkhana/Speed Classes**
Horses or ponies are ridden through a specific pattern with each class requiring a different pattern. Judging is based on the best time and correctly completing the pattern.

**Reinsmanship**
Judging is based on the ability of the exhibitor to properly control the horse or pony while safely harnessed to a two or four wheeled vehicle. The animal will be shown both ways of the ring, at a walk, trot and extended trot and will be expected to stand quietly and back readily. The judge may ask the exhibitor a pertinent question regarding equipment or the horse.

**Driving**
Class routine will be similar to that in Reinsmanship. Judging will be based on performance, willingness and manners of the horse or pony.
Winnebago County 4-H Horse and Pony Project

Educational Reimbursement Request

Date of Request: _________________________________
Exhibitors Name: _________________________________
Date of Educational Event: __________________________
Name of Educational Event: __________________________
Place of Educational Event: __________________________
Cost of Educational Event: __________________________
Total Amount Requested (not to exceed $50 per fair year): __________
Winnebago County Fair Year: 20__
Date of Horse and Pony meeting essay presented: ________________
Attached Flyer or Advertisement of Educational Event ☐
Attached Copy of Presentation ☐
Attached Copy of Receipt ☐
Return completed form to Horse and Pony Board President

____________________________________________________________________________

Horse and Pony Advisory Board use only

Date request received: ________________
Approved: __________________________
Date Moolah report generated: ________________
Date Moolah report submitted into the UWEX 4H office: ________________
Submitted by: __________________________
Declined: ________________  Reason: ________________________________
Winnebago County 4-H Horse and Pony Project

Fair Requirement Checklist- Due Monday, June 25, 2015

Meet the Following Requirements to show your horse at fair:

Name: ______________________________________________

Club: _______________________________________________

Two 4-H Horse and Pony Sponsored Educational Events

<table>
<thead>
<tr>
<th>Name of Educational event</th>
<th>Date</th>
<th>Leader Signature</th>
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<tbody>
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<td>1.</td>
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<tr>
<td>2.</td>
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To be done after June 25, 2015 but before July 31, 2015

| 1. |                  |
| 2. |                  |

Non 4-H educational events

Name of event and date attended: ________________________________________________

Date presented essay at Project monthly meeting: __________

Date turned in essay with the Educational Reimbursement Form: ______________

6 hours of Horse and Pony Project sponsored fundraising or volunteer event. Please indicate the number of hours worked per entry and which where adult hours, only 2 for adults. (Youth and parent may work 4 hours maximum at the Tack Sale.)

<table>
<thead>
<tr>
<th>Event Description and Date</th>
<th>Who Worked</th>
<th>Leader Signature</th>
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<tbody>
<tr>
<td>1st hour</td>
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<td>2nd hour</td>
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<td>5th hour</td>
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<td>6th hour</td>
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Attend Two County Horse and Pony Planning Meetings

<table>
<thead>
<tr>
<th>Date</th>
<th>Leader Signature</th>
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☐ Horse Declaration Form- Due Monday, June 25, 2015

☐ Premises registration number (list here)________________________
Winnebago County 4-H Horse and Pony Project

Horse Declaration Form

You may declare two horses, form due to Extension Office
Monday, June 25, 2015

Exhibitor’s Name: ____________________________ Exhibitor’s grade in school _____

Exhibitor’s Club ________________________________

Exhibitor’s Club horse leader __________________________

Parent email and phone number ________________________________

Horse owner’s email and phone number if different from parent ________________

____________________________________________________________________________

Premise ID Number____________________________

Horse’s Name ____________________________ Breed __________________

Horse’s Age ________ Horse’s Color and Markings ____________________________

Horse’s Registration number and Association (if applicable) _______________________

Tattoo or Freeze Brand number (if applicable) ________________________________

Attach a head shot of rider and a full body picture of horse:

****Make Copy of this form if you are declaring two horses****
Horse Declaration Form

You may declare two horses, form due to Extension Office
Monday, June 25, 2015

Exhibitor’s Name: _______________________________ Exhibitor’s grade in school _____

Exhibitor’s Club _______________________________________

Exhibitor’s Club horse leader ____________________________

Parent email and phone number __________________________________________________________

Horse owner’s email and phone number if different from parent ____________________________

_______________________________________________________________________________

Premise ID Number_____________________________________

Horse’s Name ________________________________________ Breed ____________________________

Horse’s Age _______ Horse’s Color and Markings, ____________________________

Horse’s Registration number and Association (if applicable) ____________________________

Tattoo or Freeze Brand number (if applicable) __________________________________________

Attach a head shot of rider and a full body picture of horse:

****Make Copy of this form if you are declaring two horses****
Horse and Pony Accomplishments in Project year 20__

Please take the time to fill out this form throughout the year. The Horse and Pony Board hopes that this will help you set goals and see how you worked to accomplish them this year. Please also take the time to give us feedback at the end of the form so we can always be working to make the Horse and Pony Project better for you!

Horse and Pony Project Goals:

1. ____________________________________________________________________

2. ____________________________________________________________________

What do you plan on doing to help you achieve your goals?

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

Tell us about your horse:

Name: __________________________________

Age: _____________

Breed: __________________________________

Do you own or lease? _________________

Did you attend a veterinary appointment for your horse this year?  YES/NO  (circle one)

If yes, what did you learn from it? ____________________________

______________________________________________________________________________

What was your favorite clinic this year? ____________________________

What was the best part about the clinic? ____________________________

Circle any of the following you participated in this project year
Horse and Pony Youth Board
4-H educational activity at the District or State level
Horse Bowl: Practices and Competition or Practices only
   How many practices did you attend? ______
Horse Judging
Hippology at Horse Bowl and or at Fair
Job Shadowed in the equine industry
Midwest Horse Fair Name of any presentation attended ____________________________
Winnebago County 4-H Horse and Pony Project

Attended more than required # of County Horse and Pony Meetings  Number attended_____  
Served on a Committee  Name of Committee ________________________________________
Showed a horse at a horse show of any kind before fair  Name of Horse Show________________
Horse and Pony Photography
Model Horse
Veterinarian appointment
Equine Dentist appointment
Farrier appointment
Volunteered more than minimum amount required.
Attended two 4-H Horse sponsored clinics  Clinic name:______________________________

Attended non 4-H sponsored Clinics  Clinic name: _______________________________

Other, please list any other activities you participated in that may have helped you achieve your goals?
______________________________________________________________________________
______________________________________________________________________________

Your proudest or biggest accomplishment this year
______________________________________________________________________________

Did you meet your goals that you set at the beginning of the year?_____________________
Please explain why or why not_____________________________________________________
______________________________________________________________________________
______________________________________________________________________________

Next year I look forward to _______________________________________________________
______________________________________________________________________________

Please take a minute to think about this project year and tell the Horse and Pony Board how we can improve the project for you!
______________________________________________________________________________
______________________________________________________________________________

Thank You!

Winnebago County 4-H Horse and Pony Board

Please turn in by Monday, September 25, 2015 to Extension office, 625 E. County Rd. Y, Suite 600, Oshkosh, WI. or bring to Horse and Pony monthly meeting.